



**City Council
Pre Agenda/Regular Meeting Minutes
Monday
February 08, 2016 @ 6:00 pm
Trinity City Hall Annex**

Members Present: *Mayor*, Jesse Hill; Council members: Gene Byerly, Steve Lawing and Don Payne.

Members Absent: Jack Carico

Others Present: City Manager, Debbie Hinson; City Attorney, Al Benshoff; Public Works Director/ Stormwater Administrator, Rich Baker; Planning Director, Marc Allred; Assistant Finance Officer, Lisa Beam; Assistant City Clerk, Annette De Ruyter; Randolph County Deputy, Eric Wilson; and other interested parties.

▪ **Call to Order; Welcome Guests and Visitors**

Mayor Hill called the Meeting to order at 6:00 pm.

▪ **Pledge of Allegiance and Invocation**

Mayor Hill led the Pledge of Allegiance. Council member Payne gave the Invocation.

▪ **Review Proposed Regular Meeting Agenda**

Regular Meeting Begins Here:

I. Organizational Business

~~Administration of Oath of Office to appointed Council Member Steve Lawing~~
(Debbie Hinson, City Manager/ City Clerk) **Removed from Agenda**

II. Council Action to Accept or Amend the Regular Meeting Agenda

The Regular Meeting Agenda was amended at the Pre-Agenda Session as follows.

- **Remove Item 1** Organizational Business Administration of Oath to Council member Steve Lawing
- **Item number 5-** Add Item 1(a) Approve the Resolution Renewals for CDBG Programs as per Attachment A and instruct Mayor Hill to sign the same.

Motion was made by Council member Lawing to approve the amendments to the Agenda. The motion was seconded by Council member Payne and approved unanimously with a vote of 3 ayes and 0 nays with Council member Carico absent.

III. Standing Report

A. Ennis Flint Sewer Extension

Mr. Baker gave a brief update on the Ennis Flint Sewer Extension. This project is moving forward. Two line segments have been completed along Turnpike Road. Some services have been installed and we are on target for the completion date of mid-March if weather permits.

B. Monthly Update on Powell Bill Program

Mr. Baker gave a brief update on the Powell Bill Program. We discussed this at the Retreat and ads have been placed in the newspaper for bids. The bids will be opened March 2, 2016 and will be in two phases to allow some flexibility on the prices.

IV. Public Comment Period

Mayor Hill opened the Public Comment period at this time.

Alice Leonard-4838 Colonial Circle – Ms. Leonard stressed to Council that she and her husband love living in Trinity.

The purpose of my being here is the pool situation at 4828 Colonial Circle. The weather has been changing and getting warmer so the frogs are back. I understand a dead line has passed and nothing has been done from the homeowner to correct this situation. Not only is this an eye sore to look at but I am concerned about the health issues. I am concerned about the new virus that is transmitted by mosquitos.

Mr. Allred discussed that the homeowner has contacted a contractor on draining the pool and filling it in so a patio could be built. The question now is where the pool water can be disposed.

Mr. Baker reluctantly agreed to allow the water to be dumped into the sewer system. This will cost the City approximately \$100.00 to treat the water.

This will begin as soon as the ground dries enough so equipment can get in the yard. We are looking for this to begin and completed in March.

V. Consideration of Consent Agenda: These items are considered routine, non-controversial and are considered and approved by motion, second, and vote.

1. Approval of the Minutes for the January 11, 2016 Meeting Minutes (Annette de Ruyter, Assistant City Clerk)

1. (A) Approve the Resolution Renewals for CDBG Program **Added to the Agenda** (City manager Hinson)

Mayor Hill opened this item and called for a motion to approve the January 11, 2016 Pre-Agenda and Regular Agenda minutes and to approve the Resolution Renewals for CDBG Program.

Council member Payne made a motion to approve the minutes and the CDBG Renewals. The motion was seconded by Council member Byerly and approved unanimously with a vote of 3 ayes and 0 nays with Council member Carico absent.

VI. Public Hearings

2. Changes to the Code of Ordinances for Advisory Boards and Standing Committees.

Mayor Hill opened this Item and asked Marc Allred, Planning Director to address the Council regarding these changes.

Mr. Allred advised that the recommendation was to give each advisory board 5 members with 1 member representing each ward and 1 at large member and to remove the standing committees.

(See Attachment 1)

Due to the decrease in the number of Council members, it was the consensus of Council to delete Standing Committees for Personnel and Finance and replace with Council liaisons to these committees to work with the City Manager and Mayor as needed.

Motion was made by Council member Payne to conform to Council. The motion was seconded by Council member Lawing and approved with a vote of 3 ayes and 0 nays with Council member Carico absent.

VII. New Business

- 3. Approval of Resolution for the Non Private section of Circle Court to the City of Trinity's Street inventory. (Rich Baker, Public works Director)**
- 4. Approval of Resolution for the Private section of Circle Court to the City of Trinity's Street inventory. (Rich Baker, Public works Director)**
- 5. Approval of Resolution for the Non Private section of Kimberly Lane to the City of Trinity's Street inventory. (Rich Baker, Public works Director)**
- 6. Recommend Approval of Resolution for the Private section of Kimberly Lane to the City of Trinity's Street inventory (Rich Baker, Public works Director)**

Mr. Baker gave a brief explanation on the above Resolutions regarding the proposed changes to the City Street Systems.

With no other questions, *Council member Payne made a motion to approve Items 3, 4, 5 and 6. The motion was seconded by Council member Byerly and approved with a vote of 3 ayes and 0 nays with Council member Carico absent.*

VIII. Code Enforcement Report and Permits Report

Mayor Hill opened this Item and asked Mr. Allred to discuss the report.

Mr. Allred reported for the month of January there were 6 new cases opened and 1 case closed on the Code enforcement Report.

One zoning, one Home Occupation, and 1 Septic permit has been issued for the month.

Council member Byerly discussed a property located on Mendenhall Road. Mr. Allred responded that this non-compliance issue has been an ongoing process but will soon be in compliance.

IX. Business from City Manager and Staff

Business from Manager

Manager Hinson discussed the following items.

- Infrastructure Meeting scheduled for February 15, 2016 has been cancelled.
- Jacob Carroll pick up on March 18, 2016. She requested that persons would like to participate to call the office so they could be added to the list.

X. Business from Mayor and Council

Business from Mayor

- Mayor Hill stressed his appreciation of City Staff.
- He discussed the Retreat that was held on Friday February 5, 2016 and felt it was very well executed.
- He also requested that we remember Council member Carico and his family during this difficult time.

XI. Adjournment

With no other business to discuss, ***motion by Council member Payne to adjourn the February 8, 2016 meeting at 6:28 pm. The motion was seconded by Council member Byerly and approved with a vote of 3 ayes and 0 nays. Council member Carico was absent.***